

# REGISTER TO TRADE AT THE BLUE MARKET

Scan QR code to go to the registration page on Open Markets London website.

[app.openmarkets.london/register](http://app.openmarkets.london/register)



Open Markets London

Download the app on



## START REGISTRATION

On the registration page, fill out the fields with your email and unique password, and confirm password. Then click on "Create Account"

You can read OpenMarkets Terms of Service and Privacy Policy by clicking on the links

## YOUR PROFILE AND DOCUMENTS

### My details:

Fill out this section with your

- your name
- your surname
- your email
- your contact telephone number
- your date of birth
- your address
- your Instagram if any

### Business type:

Choose which one apply to you

### How to upload documents:

You can upload all required documents using your computer or phone. Create PDFs or take clear photos of the documents to upload.

### What to upload:

- A passport style photo of yourself
- Proof of a valid ID document
- Proof of address (Council tax, bills, etc)
- Proof of National Insurance Number
- Valid certificate of Public Liability Insurance
- Enter Public Liability Insurance end date

You must have a valid cover of £5m or more

# HOW TO SELECT THE BLUE MARKET

1

Select Markets

Local Authorities

Hackney

Southwark (Blue Market)

Markets in Southwark (Blue Market)

The Blue Market

SAVE AND CONTINUE

2

Southwark (Blue Market) Application

Which day or days of the week do you want to trade at The Blue Market?

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

CONTINUE

SAVE DRAFT

3

Southwark (Blue Market) Application

Proposed license start date

What goods would you like to sell?

Check this box if you require electricity

Check this box if you are planning on selling food items

Check this box if you require gas

Any special requests?

CONTINUE

SAVE DRAFT

Southwark (Blue Market) Application

Proposed license start date

What goods would you like to sell?

Check this box if you require electricity

Check this box if you are planning on selling food items

Please upload food safety certificate or confirm you have started an application or will apply for a food safety certificate here

Confirm food safety application is in progress

Check this box if you require gas

Any special requests?

CONTINUE

SAVE DRAFT

4

Southwark (Blue Market) Application

Share my email address with PayPal Zettle, who provide contactless payment to discuss special rates for traders to accept credit and debit cards at my stall

I agree to share my data with Southwark (Blue Market) according to their privacy policy

I agree to the Open Markets London Terms and Conditions

SUBMIT

SAVE DRAFT

## NOTES

- 1 Use the market directory or the + symbol on your licence applications to locate The Blue market. **Choose Southwark as local authority and The Blue Market.**
- 2 Choose days to trade. Our licence allow traders to trade Monday to Saturday from 9am to 5pm. Currently, we are mainly looking for traders for Thursday to Saturday
- 3 Choose a date to start as reference and tick all the options that apply to you and add any special requests. See notes below.
- 4 If you don't have a card reader, you can tick the Paypal Zettle box. This is optional You need to tick the two other boxes to agree with the privacy policy and Open Markets T&C.

## Important information

**Food traders must have a valid Food Certificate L2 and be registered with a local authority as Food Business, proofs of both documents are required.**

**If you plan to have an assistant, they must be included in your insurance and submit the same documentation for the main trader**

**All applications are reviewed**

Please **use the Open Markets London messaging service** in the app to contact us and read our response to your application